“ARMENIA” INTERNATIONAL AIRPORTS” CJSC

Post Title: Electrical documentation and schemes coordinating specialist in Maintenance/ Electricity division
Working Conditions: Permanent, with a two-month probation period, 5-day working week
Workplace: Zvartnots International Airport
Social Benefits: Free transportation service for the staff, Medical insurance (including family members)
Job Purpose: Prepare, update, and maintain the airport's electrical engineering documentation, including cable layouts, electrical and control schematics, ensuring their compliance with the standards of the Republic of Armenia and applicable international regulations.

Main activities and responsibilities:

- Develop and handle cable network drawings and routs for the airport areas, including runways, terminals, and technical zones, ensuring accuracy and compliance with safety requirements,
- Carry out reviewing, verifying and validation of electrical engineering documentation to ensure compliance with applicable regulations, technical standards, and safety requirements,
- Design, review, and implement modifications to electrical schematics related to the airport's power supply system, GH lighting systems, diesel generators, UPS systems, and other supporting electrical systems,
- Ensure that the documentation for the airport's electrical and specialized systems, including GH lighting systems, apron lighting, UPS and generators, remains compliant with applicable standards and safety regulations,
- Collaborate with other departments related to the Electricity division to ensure the accurate and timely exchange of technical information and documentation,
- Participate in involvement modernization and upgrade of new projects by fully ensuring drawings and technical documentation,
- Organize and control the maintenance and regulatory activities of electrical equipment and cable infrastructure,
- Conduct supervisory inspections of contractors performing technical works within the airport area,
- Organize airport electrical engineering activities in accordance with approved risk assessments.

REQUIRED QUALIFICATIONS:

- Bachelor’s or master’s degree in Electrical Engineering or a related field
- Knowledge of Armenian, English and Russian languages
- Strong communication skills
- Computer skills (MS Office)
- Ability to work under pressure
- Ability to prepare cable drawings, electrical and control schematics, with knowledge of AutoCAD and similar software
- Skills in the maintenance and servicing of electrical equipment and cables
- Skills in ensuring the proper operation of UPS systems and generators

APPLICATION PROCEDURES: All interested candidates who meet the requirements for the position are kindly requested to submit their CVs **by December 15** to: **hrselection@aia-zvartnots.aero** . The subject line of the message should have the title "**Electrical documentation and schemes coordinating specialist**".